

Articulation & Reverse Transfer Agreement **Oklahoma State University Institute of Technology & Langston University**

This formal articulation agreement is made and entered into by Oklahoma State University Institute of Technology, hereinafter referred to as OSUIT, and by Langston University, hereinafter referred to as LU. By this agreement, OSUIT and LU express a shared commitment to increase opportunities for student access to, and success in, higher education. By clarifying transfer policies and procedures that assure articulation between programs, the Institutions seek to forge a seamless transfer from the associate to the baccalaureate degree, and the baccalaureate to the master's degree.

General Provisions

1. The Institutions will develop common degree plans by major which will clearly delineate courses to be taken at OSUIT and those to be completed at LU. These specified, individualized plans will be a contract between the two institutions and the students who choose to participate. These plans will outline prescribed courses toward a degree at LU for OSUIT students.
2. LU and OSUIT college faculty of the same disciplines will meet to develop course/degree articulations. These meetings will be directed by the appropriate college administrators, and will focus on discussing course equivalencies, as well as any contemplated curricular changes that may affect the future of this agreement.
3. The Institutions will identify problems and work cooperatively to adjust details of course content and sequence so that students can transfer with minimal academic disruption.
4. The Institutions will identify student data that will assist in notifying stakeholders and governing boards of institutional performance, and the development of reports, e.g., number of students who transfer under this agreement, number of hours transferred in, demographics, etc.
5. LU agrees that criteria for acceptance into a Bachelor of Arts/Sciences program will be the same for OSUIT transfer students as for students who begin their studies at LU.
 - OSUIT students who complete the Associate in Science or Associate in Applied Science degree with a minimum 2.0/4.0 GPA will be automatically admitted to the Langston University.
 - OSUIT students desiring to transfer PRIOR TO the completion of the associated degree must have completed all developmental coursework, and have a minimum 2.0/4.0 cumulative GPA.
 - For *Reverse Transfer* purposes, OSUIT students who transfer to LU prior to completing the A.S. degree, may have LU credits applied toward an associate degree at OSUIT (see #10).
 - LU will apply the same academic progress and graduation standards to OSUIT transfer students as those applicable to students who began at LU.
6. LU agrees that criteria for acceptance into a Master's program will be the same for OSUIT transfer students as for students who begin their studies at LU.
 - OSUIT students who complete the Bachelor of Technology degree with a minimum 2.75/4.0 GPA, or 3.0 GPA on the last 60 hours of course work, will be automatically admitted to Langston University.
 - LU will apply the same academic progress and graduation standards to OSUIT transfer students as those applicable to students who began their Master's program at LU.

Advising, Enrollment & Recruiting/Marketing Provisions

7. A notation of the articulation partnership and specific agreements between OSUIT and LU will be indicated in the respective catalogs and institution websites.
8. A.S. and B.T. students will be advised of articulation partnerships and encouraged to sign an "Intent to Transfer" agreement. The Intent to Transfer agreement:
 - Will provide OSUIT transfer students degree protection for a period of six years under a specific LU catalog, provided the students maintain continuous enrollment under this agreement with no more than one (1) year not in attendance at OSUIT or LU. Exceptions to this policy will be considered on a case-by-case basis upon the recommendation of the authorized representative of OSUIT or LU.
 - The Intent to Transfer forms will be submitted to LU to encourage relationship-building, promote student retention, and increase transfer rates.
 - Other activities, e.g., advisement appointments, campus visits, etc., will be developed.
9. Shortly after the census day for each trimester, OSUIT will provide LU with:
 - An electronic file with the contact information of enrolled students who have earned at least 45 credit hours toward the associate in science degree.
 - An electronic file containing the contact information of enrolled students with at least 100 earned credit hours toward the Bachelor of Technology degree.
 - An electronic file with the contact information of enrolled students who have earned at least 60 hours toward an AAS in programs under this agreement.
10. LU will provide OSUIT with the following at the appropriate points in time each semester:
 - An electronic file containing the contact information of applicants who were denied admission.
 - An electronic file of students who cannot return due to academic or financial aid suspension.
 - For *Reverse Transfers*, LU will provide transcripts on students who meet the following criteria:
 - Earned 15 college credit hours at OSUIT, and
 - Earned a total of at least 60 college credit hours, and
 - Are in good standing, and
 - Are enrolled or have stopped attending.
11. Upon execution of this agreement, LU may consider designating annual scholarships for articulated program areas/major for OSUIT students with a signed Intent to Transfer form for LU. These scholarships will be used for tuition at LU.
 - LU will develop the guidelines for the scholarships and select the students to receive these scholarships each year.
 - OSUIT will promote the LU scholarship to all AS, applicable AAS and BT students.
 - OSUIT students will complete the scholarship application and return to the authorized representative of LU by the predetermined deadline.
 - LU will notify selected students of the scholarship award.
 - LU will notify OSUIT of the selected students.

Reporting and Tracking Provisions

12. Upon receipt of electronic files from LU, OSUIT will code the students as *LU Admissions* for applicants who were denied admission, and *LU Performance* for students whose academic performance has caused suspension.
13. OSUIT will submit in the fall of each year a conversion report to LU.
14. OSUIT will submit to LU the number of *Reverse Transfers* from LU who are awarded A.S. degrees as a result of this partnership.
15. LU will provide OSUIT with a report annually of the performance of all students who transferred from OSUIT. Report will include name of student, hours transferred in, total hours earned, GPA transferred in, and cumulative GPA.

Terms

Upon execution of this agreement, the partnership shall continue until terminated by either party with one year written notice.

Notice

Notice of termination by either party to the other shall be in writing and addressed to the party to be notified with return receipt requested, or by personal delivery to the person to be notified.

Notice to Oklahoma State University Institute of Technology shall be sent to:

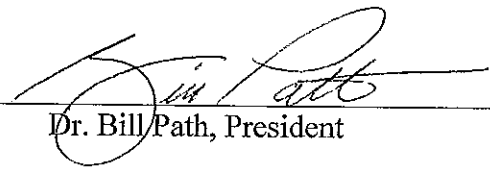
Dr. Greg Mosier
Vice President of Academic Affairs
1801 E. 4th Street
Okmulgee, OK 74447

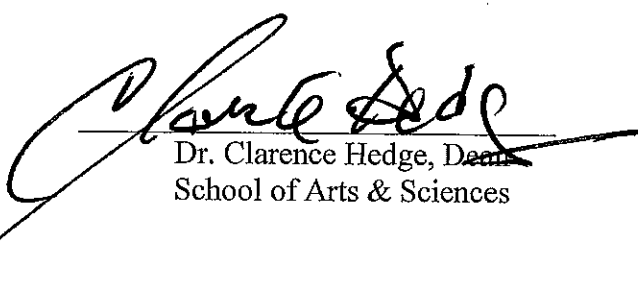
Notice to Langston University shall be sent to:

In witness thereof, the authorized representatives of the parties have executed this agreement on the 28th day of May 2014.

Oklahoma State University Institute of Technology
Authorized Representative

Langston University
Authorized Representative


Dr. Bill Path, President


Dr. Clarence Hedge, Dean
School of Arts & Sciences