

Articulation & Reverse Transfer Agreement
Oklahoma State University Institute of Technology & Oklahoma Panhandle State University

This formal articulation agreement is made and entered into by Oklahoma State University Institute of Technology, hereinafter referred to as OSUIT, and Oklahoma Panhandle State University, hereinafter referred to as OPSU. By this agreement, OSUIT and OPSU (hereinafter collectively "The Institutions") express a shared commitment to increase opportunities for student access to, and success in, higher education. By clarifying transfer policies and procedures that assure articulation between programs, the Institutions seek to forge a seamless transfer from the associate to the baccalaureate degree, and the baccalaureate to the master's degree.

General Provisions

1. The Institutions will develop agreements by major which will clearly delineate courses to be taken at OSUIT and those to be completed at OPSU. These specified, individualized plans will be between the two institutions in service of the students who choose to participate in these plans. These plans will outline recommended courses toward a degree at OPSU for OSUIT students.
2. OPSU and OSUIT college faculty of the same disciplines will meet to develop course/degree articulations. These meetings will be directed by the appropriate college administrators, and will focus on discussing course equivalencies, as well as any contemplated curricular changes that may affect the future of this agreement.
3. The Institutions will identify problems and work cooperatively to adjust details of course content and sequence so that students can transfer with minimal academic disruption.
4. The Institutions will identify student data that will assist in notifying stakeholders and governing boards of institutional performance, and the development of reports, e.g., number of students who transfer under this agreement, number of hours transferred in, demographics, etc.
5. OPSU agrees that criteria for acceptance into a Bachelor of Arts/Sciences program will be the same for OSUIT transfer students as for students who begin their studies at OPSU.
 - OSUIT students who complete the Associate in Science (A.S.) or Associate in Applied Science degree (A.A.S.) with a minimum 2.0/4.0 GPA will be eligible to apply for admission to Oklahoma Panhandle State University baccalaureate programs. OSUIT students desiring to transfer PRIOR TO the completion of the associate degree must have completed all developmental coursework, and have a minimum 2.0/4.0 cumulative GPA.
 - For *Reverse Transfer* purposes, OSUIT students who transfer to OPSU prior to completing the A.S. degree may have OPSU credits applied toward an associate degree at OSUIT (see #9).

Advising, Enrollment & Recruiting/Marketing Provisions

6. A notation of the articulation partnership and specific agreements between OSUIT and OPSU will be indicated in the respective catalogs and institution websites.
7. A.S. students will be advised of articulation arrangements and encouraged to sign an "Intent to Transfer" agreement.

- OSUIT will send an e-mail to all students who are pursuing an associate in science degree, or who are undecided, during the third week of every semester (first and second-half classes), encouraging students to meet with an admissions representative to discuss goals, and review the options for articulation.
 - OSUIT will send an e-mail to all students who have applied for graduation, to let them know of the agreements in place to pursue bachelor degrees.
 - Other activities, e.g., advisement appointments, campus visits, etc., will be developed with OPSU.
8. The "Intent to Transfer For Baccalaureate Degree Programs" Form:
- Will be submitted to OPSU and OSUIT, respectively, to encourage relationship-building, promote student retention, and increase transfer rates for students.
 - Will provide OPSU and OSUIT transfer students degree protection for a period of six years under a specific university catalog, provided the students maintain continuous enrollment under this agreement with no more than one (1) year not in attendance at OSUIT or OPSU. Exceptions to this policy will be considered on a case-by-case basis upon the recommendation of the authorized representative of OSUIT or OPSU.
9. OPSU will provide OSUIT with the following at the appropriate points in time each semester:
- After Fall census each year, Oklahoma Panhandle State University will send an electronic file of directory information on second suspension students who have provided permission for release of information to OSUIT.
 - For *Reverse Transfers* as part of the *Complete College America* initiative, OPSU will provide unofficial transcripts on students who transferred from OSUIT, and who are currently enrolled or have stopped attending, and who meet the following criteria:
 - Earned 15 college credit hours at OSUIT, and
 - Earned a total of at least 60 college credit hours, and
 - Are in good standing.
10. OPSU has a transfer scholarship. OSUIT will promote the OPSU scholarship to all AS and applicable AAS students.

Reporting and Tracking Provisions

11. Upon receipt of electronic files from OPSU, OSUIT will code the students as *OPSU Students* to aid in the tracking and reporting of students continuing in college through this agreement.
12. OSUIT will submit in the fall of each year a conversion report to OPSU.
13. OSUIT will submit to OPSU the number of *Reverse Transfers* from OPSU who are awarded A.S. degrees as a result of this agreement.
14. OPSU will provide OSUIT with a report annually of the performance of all students who signed a letter of intent and transferred from OSUIT. Report will include name of student, hours transferred in, total hours earned, GPA transferred in, and Graduate/Retention GPA.

Terms

Upon execution of this agreement, the arrangement shall continue until terminated by either party with one year written notice.

Notice

Notice of termination by either party to the other shall be in writing and addressed to the party to be notified with return receipt requested, or by personal delivery to the person to be notified.

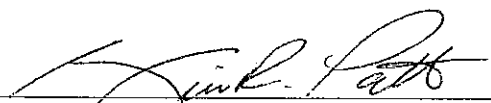
Notice to Oklahoma State University Institute of Technology shall be sent to:

Dr. Greg Mosier
Vice President of Academic Affairs
1801 E. 4th Street
Okmulgee, OK 74447

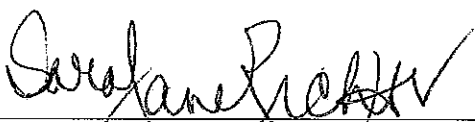
Notice to Oklahoma Panhandle State University shall be sent to:

Dr. Wayne Manning
Vice President of Academic Affairs & Outreach
P.O. Box 430
Goodwell OK 73939

In witness thereof, the authorized representatives of the parties have executed this agreement on the 28th day of May 2014:



Dr. Bill Path, President
Oklahoma-State University Institute of Technology



Dr. Sarah Richter, Dean
College of Liberal Arts
Oklahoma Panhandle State University