



Student Consent for Release

INSTITUTE OF TECHNOLOGY

Personal Information & Education Records

Office of the Registrar
Grady Clack Center
1801 East Fourth Street
Okmulgee, OK 74447-3901

(918) 293-4682
Fax: (918) 293-4614

Student's Name (print) _____ Student's ID _____

Address _____ Date of Birth _____

Phone _____ Date _____

I, the undersigned, understand that my consent is required, by the Family Education Rights and Privacy Act of 1974, as amended ("FERPA"), for Oklahoma State University Institute of Technology - Okmulgee (OSUIT) to release any personally identifiable information from my education records not defined as "Public/Directory Information" under the University's FERPA policy.

I, therefore, authorize access to all my educational records (includes all Bursar and Academic records) to the following:

	NAME	RELATIONSHIP	*CODE (alphanumeric)	HINT
<i>Example</i>	<i>Samuel Jones</i>	<i>Father</i>	<i>Bingo</i>	<i>Dog's name</i>
#1				
#2				
#3				
#4				

* Please supply the CODE and HINT to each person named above. We will require the CODE from the person named.

ABOUT YOUR CONFIDENTIAL RECORDS:

I understand that my records are protected under a number of federal and state confidentiality regulations and cannot be disclosed without my prior written consent unless otherwise provided for in state and federal regulations, such as Directory Information. I also understand that I may revoke this consent by writing a request at any time except to the extent that action has been taken in reliance on it (e.g. information has been sent or received prior to your revocation, etc.).

I further understand that Oklahoma State University and/or its staff/employees cannot be responsible for confidentiality of information disclosed after said information has been released pursuant to this authorization, and I hereby release Oklahoma State University, and its staff/employees from any liability arising from such disclosure.

Acknowledging the above, with the attached signature, I hereby give authority to proceed as directed herein.

STUDENT'S SIGNATURE: _____

DATE: _____